

ITEM # 1 Joanne Allen, Vice-Chair, called the meeting to order at 7:30 P.M., on Thursday March 13, 2003.

ITEM # 2^{3/4} ROLL CALL **PRESENT:** Joanne Allen
Lynne Gregory
Nancy Wheeler
Audre Zembrzuski
Steve Zhang, Student Representative

STAFF: Brian Stoutenburg, Library Director

Motioned by Zembrzuski
Supported by Gregory

MOVED, TO EXCUSE DAVID CLOYD, CARRIED.

Yeas: 4 — Ayes. Allen, Gregory, Wheeler, Zembrzuski

ITEM # 3 APPROVAL OF MINUTES OF MEETING OF FEBRUARY 20, 2003.

Motioned by Zembrzuski
Supported by Wheeler

MOVED, TO APPROVE THE MINUTES AS CORRECTED (ATTACH LETTER FROM BREYER TO DR. HUNCIAG) OF THE MEETING OF FEBRUARY 20, 2003.

Yeas: 4 — Ayes. Allen, Gregory, Wheeler, Zembrzuski

ITEM # 4 APPROVAL OF AGENDA

Motioned by Gregory
Supported by Zembrzuski

MOVED, TO APPROVE AGENDA WITH ADDITION OF 6A. USA PATRIOT ACT, CARRIED.

Yeas: 4 — Ayes. Allen, Gregory, Wheeler, Zembrzuski

ITEM #5^{3/4} POSTPONED ITEMS - None

ITEM #6^{3/4} REGULAR BUSINESS

USA Patriot Act.

The Board reviewed and discussed the elements of the USA Patriots Act that apply to Libraries. It was decided that a statement should be drafted that could be posted in the

library indicating that this was a federal law and that the library complies with the provision of the act.

ITEM #7 ¾ REPORT AND COMMUNICATIONS

Director's report.

Council approved purchasing 15 new computers and two printers and MSOffice licenses. The furnishings for the new Teen Resource and Adult Tech Room are to arrive shortly. The Library Image Team has completed the list of signs needed in the library. Third Graders, district-wide are doing a scavenger hunt in the library to learn about our services.

Board Member comments.

Allen mentioned that when she was visiting in California she visited the local library and they had a wedding chapel in the library. Wheeler suggested that the parking lot loop at the front of the library by the bicycle rack should be posted as one way. She also asked about the staff's reaction to Gregory's idea for a birthday book donation program. The staff likes the idea and is working on the best way to implement. Zembrzuski suggested that we purchase an additional subscription to the Troy Eccentric. She also suggested that we look into seeing if the artists who exhibit at the library would be interested in creating postcards of their work or miniature art works that could be used to raise funds.

Friends of the Library

The next newsletter is being written.

Monthly Reports (February). Circulation for the month of February compared with the same time period a year ago showed an increase of 14.9%. There was a decrease in Patron visits by 8.7%. Program attendance was down 1.3%. The number of library programs offered was up 8.8%. Use of our electronic databases was up 147%

Staff Changes.

New Employee: Lorraine Blevins, Library Assistant.

Promotions: Julie Burnett, Shirley Murphy, Gerry Soriano, Richard Stinson, and Sherry Stringer, all from Library Page to Library Assistant.

Resignation: Andrew Alayoubi, Library Page

Gifts.

Two gifts totaling \$25.00 were received.

Informational Items.

March TPL Calendar

Contacts and Correspondence.

Nine written comments from the public were reviewed.

Public Participation.

There was no public participation.

The Library Advisory Board meeting adjourned at 8:15 P.M.

Respectively submitted,

Brian Stoutenburg
Library Director